

October 19, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoices – Bryant Miller Olive (September 2026)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$7,400 for September 2026.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
Chief Business Officer, Vice President for Administrative
Services
Tallahassee State College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: October 7, 2026
Invoice No. 89189
Client No. 25480.002

For professional services rendered and expenses incurred
regarding Tallahassee State College / L&E / General

Statement of Legal Services

			Hours	
09/11/2026	DMH	Review and reply to email from Arbitrator	0.10	
09/14/2026	DMH	Review correspondence from Arbitrator	0.10	
09/14/2026	DMH	Draft email to client	0.10	
09/14/2026	DMH	Review email and grievance and draft reply	0.20	
09/20/2026	DMH	Review grievance and draft response	0.30	
09/22/2026	DMH	Review materials from client	0.30	
Current Services			1.10	\$275.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	1.10	\$250.00	\$275.00

Payments

09/15/2026	Payment	ACH rec'd 9/15/26 Inv 88582, 88714	16,010.00
			16,010.00

Total Current Work	\$275.00
Previous Balance Due	\$100.00
Balance Due	\$375.00

Tallahassee State College

Invoice Date:	October 07, 2026
Invoice No.	89189
Client No.	25480.002

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Barbara K. Wills
Chief Business Officer, Vice President for Administrative
Services
Tallahassee State College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: October 7, 2026
Invoice No. 89190
Client No. 25480.006

For professional services rendered in connection with Tallahassee
State College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-023898-1

Statement of Legal Services

			Hours	
09/15/2026	DMH	Review bargaining history and proposal	3.10	
09/15/2026	DMH	Attend Zoom conference with bargaining team	1.20	
09/16/2026	DMH	Draft proposals for bargaining	3.40	
09/16/2026	DMH	Prepare for and attend bargaining	2.20	
09/16/2026	DMH	Review Article 13	0.30	
09/17/2026	DMH	Review email from UFF and draft email to client	0.10	
09/20/2026	DMH	Review email from UFF and draft response	0.30	
09/22/2026	DMH	Draft email to UFF	0.20	
09/29/2026	DMH	Review and reply to email regarding bargaining	0.10	
09/29/2026	DMH	Draft email to UFF	0.10	
09/30/2026	DMH	Revise Article 13	1.80	
Current Services			12.80	\$3,200.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	12.80	\$250.00	\$3,200.00

Total Current Work	\$3,200.00
Previous Balance Due	\$3,825.00

Tallahassee State College

Invoice Date: October 07, 2026
Invoice No. 89190
Client No. 25480.006

Balance Due \$7,025.00

Please Reference Client Number On Checks And Wire Transfers

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